Fact Sheet for Referral Agents

What is *Get Started*?

*Get Started* is one of three funding programs that comprise the Queensland Government’s *Get in the Game* initiative to support sport and recreation at the grassroots level.

*Get Started* assists children and young people who can least afford or may otherwise benefit from joining a sport or recreation club.

When will the program open?

The following dates apply for Round 5 of the program.

<table>
<thead>
<tr>
<th>Date</th>
<th>Round 5</th>
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</thead>
<tbody>
<tr>
<td>Vouchers available</td>
<td>28 Jan 2015</td>
</tr>
<tr>
<td>Vouchers close*</td>
<td>10 Apr 2015</td>
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<tr>
<td>Vouchers redeemed by</td>
<td>11 May 2015</td>
</tr>
<tr>
<td>Clubs claim by</td>
<td>25 May 2015</td>
</tr>
</tbody>
</table>

*Note: The round may close earlier if all available vouchers allocated for that round are issued prior to the advertised closing date.*

What funding is available?

A maximum of $150 per voucher is available to help pay the cost of sport or recreation membership and/or participation fees.

Who can apply?

Individuals eligible to apply for a voucher are children and young people from the age of five and under the age of 18 who are residents of Queensland and:

- hold or whose parent, carer or guardian holds a Centrelink Health Care Card or Pensioner Concession Card
- other children or young people identified by two referral agents.

Note: Limit of one voucher per child/young person per calendar year.

Who can be a referral agent?

Children and young people who do not or whose parent, carer or guardian does not have a Centrelink Health Care Card or Pensioner Concession Card may be eligible for the program if they are recommended by two referral agents who hold different positions.

Referral agents are people who hold the following positions:

- police officer/police liaison officer
- local councillor/council youth development officer
- school teacher/principal/guidance counsellor
- state and federal member of parliament.

What are the referral criteria?

Referral agents assist with identifying children and young people who would most benefit from the payment of membership/participation fees so they can participate in sport/recreation.

Referral agents must meet the following criteria to refer a child or young person:

- child/young person cannot be an immediate family member
- child/young person cannot be referred to a club where the referral agent is involved as a member or employee
- must know the child/young person for a period of 12 months or longer
- must be able to demonstrate, if requested, the reasons why the child/young person is referred.

To be eligible for referral, an application must be endorsed by two referral agents who hold different positions, e.g. a police officer and a local councillor, or a school teacher and principal.

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1. If the membership/participation fees are more than $150, the parent/guardian/carer is required to pay the difference. If the membership/participation fees are less than $150, the department will pay the club for the membership/participation fees only. The balance is not redeemable for cash or as payment for individual items to participate in the activity (such as jerseys, boots etc.).

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How do I refer someone?

To refer a child/young person, provide them with the *Get Started Parent/Guardian/Carer Fact Sheet* with the referral agent details completed or an email or letter containing the same information (details follow in blue). This will need to be uploaded during the application process.

Direct the parent, carer or guardian to our website at www.nprsr.qld.gov.au/getinthebagame to obtain further information on the eligibility criteria, instructions for applying for a voucher, and the terms and conditions for use.

Advise the parent, guardian or carer that they must provide the details of two referral agents who hold different positions to be eligible.

Referral agents may be contacted by the department to confirm the referral of a child/young person and the reason for referral.

Need further information?

For further information about *Get Started*, visit our website at www.nprsr.qld.gov.au/getinthebagame.

If you require assistance, check out the Frequently Asked Questions section and Help Tools on our website first.

If you are unable to find what you need on our website, email us at getstarted@nprsr.qld.gov.au or contact Smart Service Queensland on 13QGOV (137 468). To access the Hearing impaired National Relay Service phone 133 677.

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**Referral agent details required**

**Referral agent one statement**

I ________________________(name of referral agent) agree to refer ________________________(name of child/young person) and believe they will benefit from participating in *Get Started*. I can confirm the following:

- I have known the child/young person for 12 months or more
- the child/young person is not an immediate family member
- the child/young person is not being referred to a club where I am involved as a member or employee.

**Signature**

**Contact details**

Position title 

Organisation name 

Phone number 

Email address 

**Referral agent two statement**

I ________________________(name of referral agent) agree to refer ________________________(name of child/young person) and believe they will benefit from participating in *Get Started*. I can confirm the following:

- I have known the child/young person for 12 months or more
- the child/young person is not an immediate family member
- the child/young person is not being referred to a club where I am involved as a member or employee.

**Signature**

**Contact details**

Position title 

Organisation name 

Phone number 

Email address